



## How to Request Funding Assistance for Regional YWIH Festivals

*Sweet Adelines International evaluates requests for festival assistance according to the following criteria:*

- Amount of advance preparation in evidence
- Number of schools or students contacted for participation
- Evidence of publicity and consultation with the area teachers
- Financial planning
- Potential for educational opportunities/exposure to the art form
- Participation by area quartets or local chorus members as section leaders

For each accepted festival, International headquarters will assist with funding for a clinician (transportation, housing and meals) and provide free sheet music for up to three song titles for the festival. This funding will be provided for a maximum of two years. After that time the festival should be able to support a clinician's participation from the festival's financial plan.

All applications must be **submitted at least 90 days prior to the event** for consideration. The decisions regarding festival applications will be made on a rotating basis until all funds for that fiscal year have been distributed or until the end of the fiscal year, whichever comes first.

*To be considered for festival funding, each applicant must submit the following:*

1. Application for YWIH Festival Clinician
2. Application for Free Sheet Music
3. Pre-planning Documentation Form
4. Preliminary Budget
5. Festival Schedule

Forms 1-3 are available at [www.sweetadelines.com](http://www.sweetadelines.com). Please attach Preliminary Budget (#4) and Festival Schedule (#5) to the Pre-planning Documentation Form (#3).

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