

APPLICATION FOR MEMBERSHIP CHECKLIST

Below is a list of items that need to be submitted before the chartering process can begin. Please use this list to make sure all required items have been sent to international headquarters.

- SS-4 form and Tax Exempt Authorization form (U.S. choruses only)
- Employer Identification Number (U.S. choruses only)
- Application for Chapter Membership form
- New and/or Transfer of Membership forms which include zip or postal codes
- Application for Membership forms (one per member)
- Typed alphabetical list of chartering members (used to create charter)
- Check, credit card or money order (U.S. funds) for per capita fees
- Check, credit card or money order (U.S. funds) for chartering fee
- Chapter Officers form (two copies)
- Group's Resume form
- Director's Resume form

For choruses who desire to wire funds directly to our bank, please use the following instructions:

Bank of America
9242 S Yale Ave
Tulsa, OK 74137 U.S.A.
ABA #1030 00017 - For credit to Sweet Adelines International
Account #0030 4083 9445