

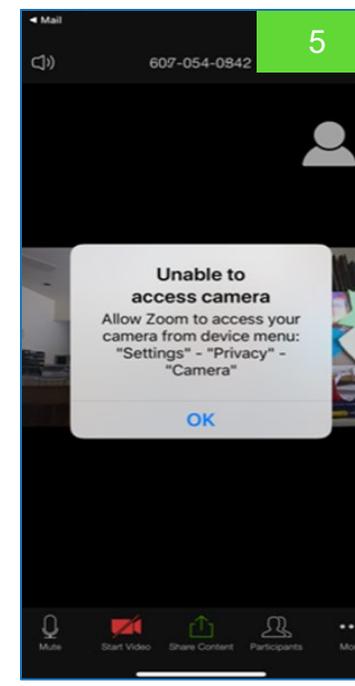
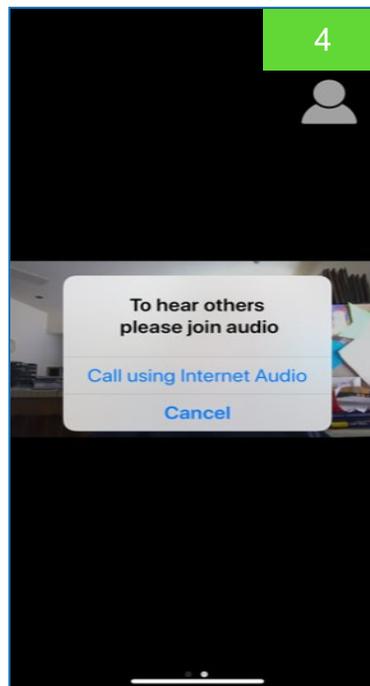
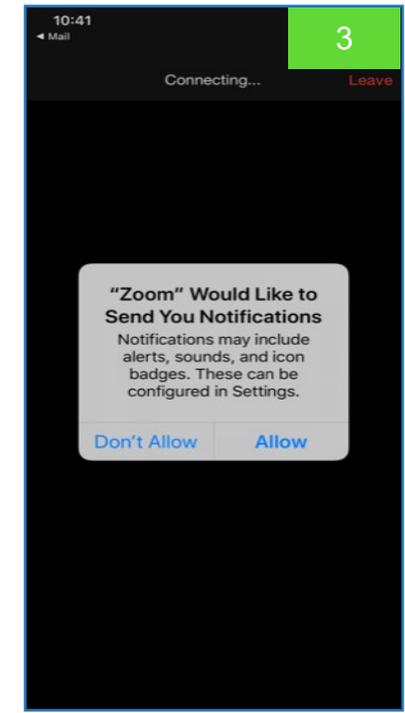
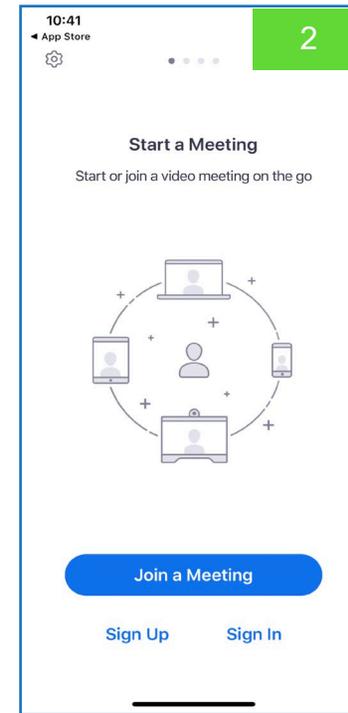
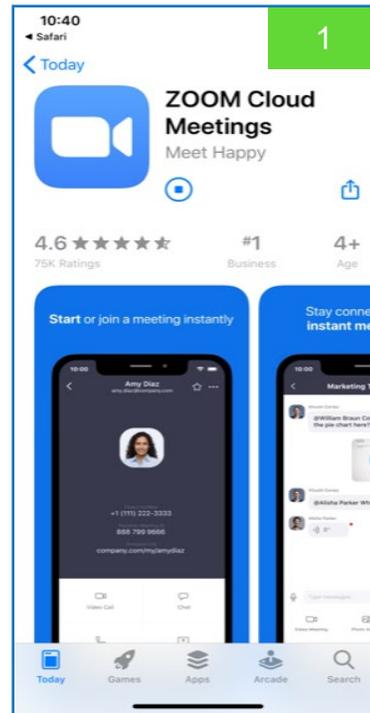


## ZOOM MEETING FOR PARTICIPANTS: iPhone

*Created by Julie Starr, Master Director, Bay Area Showcase Chorus; Education Coordinator, Region 12 Pacific Shores; Chair, DCP Review Committee; with contributions from Bay Area Showcase Chorus members: Bev Barron, Laura Bode, Jamie Hand, Teri Minnis, Laura Shultz, Jette Sorensen (and her son, Nicolai), and Penny Stinson.*

### Zoom for participants using an iPhone

1. Download ZOOM Cloud Meetings from the app store.
2. You can “Join a Meeting” or check your email and click on the invitation ID. If you know the Meeting ID already, just sign in. You may get a bubble telling you a meeting is open and waiting.
3. You can allow or disallow notifications as you prefer.
4. Click: **Call using Internet Audio**.
5. Click **OK** to allow Zoom to access your camera. You may have to click twice and then choose video on your screen
6. You may have to leave the meeting and turn on camera (and microphone if needed) on your phone settings.



7. You can open the Zoom controls by touching the top of the screen. They will appear in a band across the bottom and in icons at the top of your screen.
8. To see more people, go to Gallery View. Swipe left, or drag the photo of yourself across the screen. You will see more squares /images appear. You can have up to 4 meeting participants on your screen.
9. You can access chat and other commands by clicking on the 3 dots in the right lower corner. Click the various options below Chat to see how to use each one.
10. When you're in Chat, you can type a message to Everyone, or tap on **Send to** and choose an individual to send a message to.
11. If you swipe right on your screen, you mute yourself and turn off your video temporarily. Tap **Tap to Speak** or swipe left to reactivate.
12. You can leave the meeting by clicking the red **Leave** in the top right corner.

