



Sweet Adelines
INTERNATIONAL

2022 Regional Competitions

Competitor Information for Live, In-person Contests

2022 Regional Competitions

This packet includes the following items to assist as you finalize your regional competition preparations.

- Song Assessment Tool
- Important Documents Overview
- Rules for Entering the Competition
- Overview of Competition
- Overview of Competition Specifics
- Details on Qualifying for International Competition
- Extras

Remember, International Headquarters (IHQ) competition staff are here to answer any questions or concerns. If you have questions throughout the regional competition season, please contact the [Competition Department](#).

Best wishes for a successful competition!

RESOURCES ON YOUR WEB PAGE

The following items are currently posted to and only available via the [Regional Chorus Competitor](#) and [Regional Quartet Competitor](#) web pages:

- [Chorus/Quartet Entry Forms](#)
- [Song Assessment Tool Link](#)
- [Open Division Cue Sheets](#)
- [Chorus List of Competing Members Form](#)
- [Regional Competition Eligibility Requirements](#)
- [Evaluating Your Contest Performance](#)
- [Performance Level Guidelines](#)
- [Copyright Matters, Q & A](#)
- [Guidelines for Evaluation or Open Division Video Recording](#)
- [Regional Panel Assignments](#)
- [2022 Regional Dates and Deadlines](#)
- [Competition Handbook](#)

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PACKET INFORMATION

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NOTES OF INTEREST

- All songs performed during regional competition **MUST** have an “Admissible” rating from the [Song Assessment Tool](#). Any performance that is found to contain a song not rated “Admissible” will be immediately stopped and subject to disqualification.
- The Visual Communication Category (formerly Showmanship), and Open Division Category have been revised.
- Open Division competitors are placed in the random order of appearance draw with International Division competitors. Evaluation Only competitors will still compete first in their respective riser configurations.
- Competitors disqualified from any competition, in any division, **will receive a scoresheet**. However, the level scores will be removed.
- Performance time for International Division, (including Evaluation Only) is not to exceed seven (7) minutes, while performance time for Open Division is not to exceed ten (10) minutes.
- The International Board of Directors continues to reaffirm the policy requiring that only copyrighted music is sung at the regional competition. By signing the entry form, choruses warrant they have obtained appropriate clearance permission for the arrangements they plan to sing. This includes obtaining appropriate permissions for singing parody lyrics.
- For a complete explanation of the requirements and category weights of each of the four judging categories along with the Open Division elements, please refer to the *Judging Category Description Book*.
- If you have any questions specific to your **regional convention**, please contact your events coordinator (EVC) or chair of regional convention (CRC).
- If you have questions regarding the **competition**, please feel free to contact the [Competition Department](#) at IHQ.

IMPORTANT DOCUMENTS

○ **2022 Chorus/Quartet Entry Form**

Entering online is the quickest and most convenient way to enter regional competition. If you choose, you may email or fax your completed entry form to Sweet Adelines International. You can print a hard copy of the competition entry form from the Chorus and Quartet Competitor Webpages.

○ **2022 Regional Dates and Deadlines**

This chart lists important dates for your competition, including the date you may first enter online, the date the order of appearance is drawn, and the date of the competition (available in region numerical and contest date order). **Please note the 60-day entry submission deadline.**

○ **2022 List of Competing Members Form (Choruses ONLY)**

Two copies of this alphabetical list of each competing member (including director and dual members), their ID number and signature **MUST** be turned into the region's CC at the briefing. Please **DO NOT** send this list to IHQ.

○ **Open Division Cue Sheet**

A copy of this form **MUST** be turned into the region's competition coordinator (CC) at the briefing.

○ **Song Information Sheet**

A copy of this form **MUST** be turned into the region's CC at the briefing.

○ **Competition Handbook**

Sweet Adelines International's Competition Handbook explains official rules and regulations for all competitions. The handbook is also available through International Sales.

○ **Regional Competition Eligibility Requirements**

Information for choruses/quartets to determine eligibility for regional competition.

○ **Guidelines for Evaluation or Open Division by Video Recording**

An informative guide on the rules for performing for either Evaluation Only or Open Division by Video Recording.

○ **Evaluating Your Contest Performance**

An informative guide on how you and the judges evaluate your contest performance.

○ **Performance Level Guidelines**

These charts, separated by judging categories (Sound, Music, Expression, Visual Communication) and levels (A+ through D-), help you evaluate your scoresheet comments.

○ **Entertainment Package Level Descriptors**

These charts, separated by judging categories (Sound, Music, Expression, Visual Communication) and levels (A+ through D-), help you evaluate your Open Division scoresheet comments.

○ **Copyright Matters Q & A**

Instructions addressing copyright issues; an informative guide on copyrights/arrangements of music.

○ **Video Submission Procedures**

Instructions addressing procedures for competitors to record and submit their contest performance for adjudication.

ENTERING THE 2022 REGIONAL COMPETITION: CHORUSES

Rules to Enter:

- A minimum of 12 singing members, not including the director(s), are required to compete in the International Division. A chorus with fewer than 12 members on stage performs for Evaluation Only or Open Division and receives a written evaluation of their performance from each judge.
- Any chorus delinquent in paying its regional assessment as of 60 days prior to regional competition is not in good standing with the region and is ineligible to compete. If it is paid, the Competition Department must receive notification from the region that the member or chorus is in good standing and eligible to compete.
- Refer to the *Competition Handbook* for a complete list of competition policies and procedures.

3-Year Competition Requirement:

- Due to the COVID-19 pandemic, a presidential waiver has been instituted that states that all choruses must compete on or before 2023 regionals to maintain their charter. For 2022 regionals only, choruses that participate in contest, either live or by video, will have fulfilled this requirement and their timeline will restart.

Entry Fee:

- Chorus entry: \$150 USD (up to 60 days prior to competition)
- Chorus late entry fee: \$250 USD (from 59-45 days prior to competition)
- Entries received after 45 days prior to contest are not processed

Riser Change Fee:

- All regions will determine the riser configuration(s) that they will offer during the contest. Each chorus will get to choose from those options which configuration they prefer. If no selection is made, the chorus will automatically be assigned the “inverted” option.
- Any change in your riser configuration after the initial Order of Appearance (55 days prior to competition) has been drawn results in a **\$50.00 USD** fee. Further, the chorus will be treated as a late entry and is assigned to perform at the beginning of their appropriate session.

Entry Deadline:

- Entries **MUST** be received at IHQ by the entry deadline. Refer to the *2022 Regional Dates and Deadlines* to view your region’s schedule.

Song Information

- As the International Board of Directors actively rejects any song with racist lyrics, messages, or history, and declares that these songs are unacceptable for performance in any setting, the Song Assessment Tool has been created to rate all music as “Admissible” or “Inadmissible”.
- All songs that are sung in any Sweet Adelines International contest must have received an “Admissible” rating prior to its performance onstage. Admissibility can be achieved either by checking the Song Assessment Database and determining if your songs/arrangers are already “Admissible”, or by submitting your song information through the Song Assessment Tool.
- Any performance containing a song that is found to have **NOT** received an “Admissible” rating (either from the current database, or from a new submission) will be immediately stopped, and the competitor will be **disqualified**.

- Competitor Entry Forms now contain space for competitors to include the Song Title, Arranger, and Date that it was rated as “Admissible”. Please fill out these forms with any and all songs that you intend to perform at regional contest. **ENTRY FORMS WILL NOT BE ACCEPTED IF THIS SECTION IS BLANK.**

Sending in Your Entry Form:

- Competition entries are accepted on the Sweet Adelines International website beginning 105 Days prior to your regional contest. *Online registration is limited to the chorus president, director, or treasurer on file at headquarters; all must be in good standing.*
- Entries may also be printed and faxed to Sweet Adelines International. Both the entry fee and completed form must be received by IHQ **no later than 60 days prior** to the regional competition to avoid late fees. Allow ample time for the materials to be processed through the postal system.
- Be sure to include your region number and chorus ID on the entry form.
- **Be sure to include the Song Title, Arranger, and Date Rated Admissible on the entry form.**
- Submitting your entry late affects your order of appearance. Entries received during the late period (59-45 days before competition) will not appear in the initial order of appearance drawing, but instead in a second drawing placing your chorus at the beginning of your chosen division of the competition.
- All faxed entry forms should be sent to 1.918.388.8083
- **Note:** please do not fax an entry form that has already been processed online; this could result in duplicate charges.

Paying for Your Entry:

- Include payment in U.S. currency only. Visa, MasterCard, Discover and American Express are accepted.

Withdrawing Your Entry:

- Anyone withdrawing from competition must submit a written notification to IHQ via email to competition@sweetadelines.com. A phone call is **not** sufficient.

ENTERING THE 2022 REGIONAL COMPETITION: QUARTETS

Rules to Enter:

- In order to compete, the quartet name and personnel must be registered with Sweet Adelines International.
- Members must be in good standing with their chapter(s) and region(s) and current on international per capita fees and regional assessment dues by the regional entry deadline.
- New quartets registering after January 15 will be charged an additional **\$60.00** processing fee.
- **Your competition entry will not be processed until the quartet registration is complete.**
- Refer to the *Quartet Handbook* and *Competition Handbook* for a complete list of competition policies and procedures.

Entry Fee:

- Quartet entry: \$100 USD (up to 60 days prior to competition)
- Quartet late entry fee: \$200 USD (from 59-45 days prior to competition)
- Entries received after 45 days prior to contest are not processed

Entry Deadline:

- Entries **MUST** be received at IHQ by the entry deadline. Refer to the *2022 Regional Dates and Deadlines* to view your region's schedule.

Song Information:

- As the International Board of Directors actively rejects any song with racist lyrics, messages, or history, and declare that these songs are unacceptable for performance in any setting, the Song Assessment Tool has been created to rate all music as "Admissible" or "Inadmissible".
- All songs that are sung in any Sweet Adelines International contest must have received an "Admissible" rating prior to its performance onstage. Admissibility can be achieved either by checking the Song Assessment Database, and determining if your songs/arrangers are already "Admissible", or by submitting your song information through the Song Assessment Tool.
- Any performance containing a song that is found to have NOT received an "Admissible" rating (either from the current database, or from a new submission) will be immediately stopped, and the competitor will be **disqualified**.
- Competitor Entry Forms now contain space for competitors to include the Song Title, Arranger, and Date that it was rated as "Admissible". Please fill out these forms with any and all songs that you intend to perform at regional contest. **ENTRY FORMS WILL NOT BE ACCEPTED IF THIS SECTION IS BLANK.**

Sending in Your Entry Form:

- Competition entries are accepted on the Sweet Adelines International website 105 days prior to your regional convention. *Online entry is limited to the quartet prime contact only.*
- Entries may also be printed and faxed to Sweet Adelines International. Both the entry fee and completed form must be received by IHQ **no later than 60 days prior** to the regional competition to avoid late fees. Allow ample time for the materials to be processed through the postal system.
- Be sure to include your region number and quartet ID on the entry form.
- **Be sure to include the Song Title, Arranger, and Date Rated Admissible on the entry form.**
- Submitting your entry late affects your order of appearance. Entries received during the late period (59-45 days before competition) will not appear in the initial order of appearance drawing, but instead in a second drawing placing your quartet at the beginning of your chosen division of the competition.
- All faxed entry forms should be sent to 1.918.388.8083
- *Note: please do not fax an entry form that has already been processed online; this could result in duplicate charges.*

Paying for Your Entry:

- Include payment in U.S. currency only. Visa, MasterCard, Discover and American Express are accepted.

Withdrawing Your Entry:

- Anyone withdrawing from competition must submit a written notification to IHQ via email to competition@sweetadelines.com. A phone call is **not** sufficient.

COMPETITION OPTIONS

INTERNATIONAL DIVISION

- International Division is the traditional competition option.
- Contestants in the International Division should prepare to sing two separate competition songs or medleys.
- International Division serves as qualifier for International Chorus Semifinals, International Quartet Semifinals, and Harmony Classic competitions.
- Each competitor has seven minutes to sing two contest songs.

Performing for Evaluation Only

- The International Board of Directors provides that any current or past International Champions, or current International Semifinalists may perform in a regional competition for Evaluation Only or Open Division. This should be indicated on the entry form.

OPEN DIVISION

- Open Division is an evaluative competition option. It is **NOT** a qualifier for the any competition at international convention.
- Only level scores are given. Scores are published alongside International Division scores.
- Competitors have 10 minutes to complete their Open Division package.
- Contestants choosing to compete in the Open Division shall present an entertainment package that includes:
 - One song or medley appropriate for use in a Sweet Adelines International competition
 - At least one other song
 - Emcee material

For more information regarding Open Division, please visit our [Open Division](#) webpage.

EVALUATION OR OPEN DIVISION BY VIDEO RECORDING

- The regional competition policies give competitors the option of evaluation through Evaluation Only or Open Division by video recording. Competitors choosing these options are required to pay the competition entry fee.
- The official panel evaluates the video recording after viewing the level performances prior to judging the contest.
- Per presidential waiver, chorus competitors that compete for Evaluation or Open Division by video recording **WILL** fulfill the requirement of choruses needing to compete at regional competition to maintain their charter for the 2022 regional contest season.
- If competing by video, all forms (*List of Competing Members*, *OD Cue Sheet*, *Song Information Sheet*) should be turned in with the video submission.
- Refer to Section VI of the *Competition Handbook* for complete guidelines.

COMPETITION SPECIFICS

PROCEDURE AND GUIDELINES

- The competitor indicates on the entry form its desire to perform in the Open Division, International Division (placement), or Evaluation Only. *The full entry fee is required even when performing for Evaluation Only and Open Division.*

- Prospective choruses may only enter regional chorus competitions for Evaluation Only or Open Division.
- Competitors performing for Evaluation Only, unless serving as mic-tester, are automatically part of the drawing for first appearance.
- Each judge writes comments on their category scoresheets and indicates a level score for each song. **No numerical score or total score is given for Evaluation Only or Open Division.**
- Level scores for Evaluation Only performances are considered confidential and are not published.
- Those competing for Evaluation Only are **NOT** eligible for awards presented by the international organization or for regional awards determined by total score or final placement.
- Open Division competitors will be in the random order of appearance draw with International Division competitors. Evaluation Only competitors will still compete first in their respective riser configurations.
- Competitors may not change from International Division to Open Division (or vice versa) after the final order of appearance has been conducted at IHQ.

MIC-TESTING

A chorus or quartet invited to mic-test may also perform for Evaluation Only or Open Division at the end of the regional contest. Mic-testers choosing to perform for Evaluation Only or Open Division at the end of the regional contest *must complete the entry form and pay the entry fee.*

CONVENTION ASSISTANCE CHAPTER

If you are acting as the region's Competition Assistance Chapter, **and** are competing for Open Division or Evaluation only, you have the option to request to compete first or last in the Order of Appearance. If you do not make the request to compete first or last, you will be drawn at random in the Order of Appearance.

PARODY LYRICS

- If you intend to sing a parody at any Sweet Adelines International contest, you must obtain permission from the copyright owner to use their work in a parody. You must include the parody lyrics in the initial Request for Permission from the arranger/copyright owner.
- For more information regarding Copyright Clearance, including Parodies, please read the *Chapter Guide VIII: Keep the Music Ringing* document available on the competitor webpage.

COMPETITION WEEKEND

- All competitors must turn in their forms at their respective briefing. These include the *Open Division Cue Sheet* (Open Division Competitors ONLY), the *Song Information Sheet* confirming your song choice, and the *List of Competing Members Form* (Choruses ONLY).
 - *List of Competing Members Form*
 - Names/ID numbers and signatures of all performing chorus members, including the director(s) and all dual members are listed on the form in alphabetical order. The total number of performers on stage is used to determine eligibility for the Division A small chorus (15-30) and the Division AA mid-size chorus (31-60) awards.
 - Should a person on the list (with the exception of the director) **not** be a member of the chorus and Sweet Adelines International, the chorus is subject to disqualification. Further, any chorus that fails to correctly report the number of competing members will be ineligible to receive any size-based awards.

- The competing chorus/quartet receives the following:
 - Official tabulated results of their regional competition
 - Judges' scoresheets for their performance
 - Recording of their performance
 - Evaluating Your Contest Performance
 - Performance Level Guidelines
 - Entertainment Package Level Descriptors
 - Panel Directory
 - It is recommended that competitors view the recording of their performance while reading through their scoresheets. Other tools to aid the competitor in reviewing their scoresheets are: *Evaluating Your Contest Performance*, *Performance Level Guidelines*, or *Entertainment Package Level Descriptors*.
 - If there is a question regarding a comment or score, the competitor may write directly to the judge. The Competition Department should receive copies of all correspondence.

QUALIFYING FOR INTERNATIONAL: CHORUS

The 2022 Regional Chorus Champions are eligible to compete in the 2023 International Chorus Competition scheduled to be held October 30-November 4, 2023 in Louisville, Kentucky, USA.

- If the first place chorus withdraws from international competition, the second place chorus is invited. If the second place chorus is a wildcard or declines, an invitation is not extended to other placements.

WILDCARDS

- The ten highest scoring regional second place choruses are eligible to compete at the next year's international chorus semifinals as wildcards.
- The next highest scoring regional second place chorus is invited if an eligible chorus chooses not to compete.
- Any wildcard chorus that qualifies for the International Chorus Semifinals by virtue of score and chooses to compete in the next year's international competition is not allowed to compete for placement at the following regional competition.
- Announcement of wildcards is made after all regional contests are complete.
- To aid in the decision-making process, please start these discussions early. If you receive a wildcard invitation, these prior discussions will help speed up the decision process. Choruses have *seven* days to respond to any wildcard invitation.

HARMONY CLASSIC

- From the first place mid-size (Division AA) and first place small (Division A) chorus divisions, the five highest scoring choruses are invited to compete in the Harmony Classic competition at the 2023 International Convention.
- Choruses that qualify for both Harmony Classic and the International Chorus Semifinals are required to choose one contest in which they will compete. Choruses **MAY NOT** compete in both Harmony Classic and the International Chorus Semifinals in the same year.
- To aid in the decision-making process, please start discussions early. If you receive a Harmony Classic invitation, these prior discussions will help speed up the decision making process. Choruses have *seven* days to respond to any Harmony Classic/Wildcard invitation.

- The maximum number of singers for Harmony Classic competition increases to 40 singing members for Division A and 75 singing members for Division AA. While the qualification for Harmony Classic remains at 12-30 singing members for Division A and 31-60 singing members for Division AA at the regional competition level, this is important to note should your chorus be invited to compete in Harmony Classic at the international level.
- Please refer to the *Competition Handbook* for additional qualifications and restrictions.

QUALIFYING FOR INTERNATIONAL: QUARTETS

The 2022 Regional Quartet Champions are eligible to compete in the 2022 International Quartet Competitions scheduled to be held September 12-17 in Phoenix, Arizona, U.S.A.

- If the first place quartet withdraws from international competition, the second place quartet is invited. If the second place quartet is a wildcard or declines, an invitation is not extended to other placements.

WILDCARDS

- The wildcard quartet pool is not announced until after all the regional contests are complete. Ten wildcard quartets are chosen from the highest scoring of all non-first place quartets. Quartets that are extended a wildcard invitation have seven (7) days to respond to their invitation.

PENALTIES SUBJECT TO DISQUALIFICATION

- Time penalty: 30 seconds over or more.
- Competition songs not sung primarily in English.
- Religious, patriotic, or official organizational songs. (Does not apply to non-competition songs.)
- Performance included spoken material and/or noise making devices. (Does not apply to non-competition songs)
- Throwing object(s) into audience or judging pit from the competition stage.
- Crowns in the style of Sweet Adelines Champion Quartets being worn.
- Conduct of contestants, including director, deemed injurious to the welfare of the organization.
- Delay of contest.
- Non-singing member, in addition to director, on stage.
- Deviation from submitted prepared program.
- Performing a song that has not been rated “Admissible” by the Song Assessment Tool.

CONTEST ENTRY OPENS:

December 3, 2021 – Regions 10, 21

December 17, 2021 – Regions 4, 14, 25

December 24, 2021 – Regions 5, 6, 11, 16

January 14, 2022 – Regions 2, 8, 9, 19, 26

January 21, 2022 – Regions 17, 32, 35

January 28, 2022 – Regions 3, 13, 15, 31

February 4, 2022 – Regions 1, 12, 34