INTERNATIONAL FACULTY PROGRAM
FACULTY EVALUATION FORM

Please complete this form for the faculty member and return it to her or submit it to SAI at education@sweetadelines.com immediately following the event. The International Faculty Coordinators will use this feedback as part of the annual evaluation process. The International Faculty Program Member thanks you in advance for information that will aid her in solidifying or improving her skills and presentations.

Faculty Name_____ Date_____ Region_____

Event Location_____Title of Presentation_____

1. **SUBJECT KNOWLEDGE**
   Assess the following skills: matches class content to the stated objectives, teaches to all learning styles, provides effective explanations and offers practical applications, shows confidence with subject area.

   Below average   Average   Above average   Superior
   Comments:

2. **EXPECTATIONS**
   How well were expectations and objectives of the class communicated and met?

   Below average   Average   Above average   Superior
   Comments:

3. **MOMENTUM**
   How well did the faculty keep the class moving, asking and answering questions, handling interruptions, and paying attention to time restraints?

   Below average   Average   Above average   Superior
   Comments:

4. **ATTENTION**
   Appraise how well the faculty gained and maintained attention, taught to all areas of the room, and encouraged student interaction.

   Below average   Average   Above average   Superior
   Comments:

5. **DEMEANOR**
   Evaluate the faculty's actions including physical movement, body language, enthusiasm, flexibility, dealing with audio-visual equipment.

   Below average   Average   Above average   Superior
   Comments:

6. **COMMUNICATION / INTERPERSONAL SKILLS**
   Assess the effectiveness of the faculty's diplomacy, tact and patience, eye contact, speech patterns, appropriate voice modulation and volume, and sense of humor.

   Below average   Average   Above average   Superior
   Comments:

7. **AS A RESULT OF ATTENDING THIS CLASS, LIST ONE CONCEPT, IDEA, OR SKILL THAT YOU'LL BE ABLE TO USE IN YOUR SWEET ADELINES/PERSONAL EXPERIENCES.**

Signature: _____   *Revised May 2012*
          (Signature encouraged but not required)